



OWENS – WHITNEY ELEMENTARY SCHOOL DISTRICT #6

14109 East Chicken Springs Road, P.O. Box 38
Wikieup, AZ 85360 Phone (928)765-2311

Governing Board
Clay Tyree, President
Frank Dazzo, Member
April Drane, Member

EMPLOYMENT OPPORTUNITY

Position

Groundskeeping/Maintenance Worker

Work Schedule

12 month

Part time position 16hr/wk.

Closing Date

Open until filled

Salary classification (Based on years of experience)

Grounds I/Maintenance I Salary Schedule- \$13.23-\$18.05

Date Available:

To begin employment November 1st, 2020.

GENERAL STATEMENT OF RESPONSIBILITIES:

Landscape or maintain grounds of school campus using hand or power tools or equipment. Worker typically performs a variety of tasks, which may include any combination of the following: weed removal, mowing, trimming, planting, watering, fertilizing, digging, raking, and general maintenance of equipment and systems.

ESSENTIAL FUNCTIONS:

- Installs, performs minor repairs on and regularly inspects playground equipment, fences and gates and reports problems promptly
- Respond to irregularities related to safety on school grounds
- Pruning trees and trimming hedges and plants, mowing lawns, edging with hand or power equipment, removing weeds, collecting and disposing of leaves, weeds and refuse
- Connecting, repairing and regulating irrigation systems
- Operating, maintenance and repair of heavy equipment as it relates to grounds duties
- Making necessary repairs/replacements/testing to electrical system
- Checking air filters and replacing them as scheduled
- Perform related duties as assigned in a safe and prudent manner

*This job description is not a comprehensive listing of duties, responsibilities, or activities that are required of the employee for this job. Detailed general statement of responsibilities will be handed out once employment has begun.

QUALIFICATIONS:

- A. REQUIRED EDUCATION, TRAINING & EXPERIENCE
 - High school diploma or equivalent;
 - Grounds maintenance experience or any equivalent combination of experience, training, and/or education.
- B. PHYSICAL REQUIREMENTS

Work is performed in an outdoor environment. Work requires frequent driving, walking, standing, bending and lifting up to 50 pounds. May be exposed to moving equipment, extreme weather conditions, toxic fumes, chemicals and infectious diseases.
- C. WORK AUTHORIZATION/SECURITY CLEARANCE

Must be able to pass a criminal background check and obtain a Fingerprint Clearance Card with an IVP number through the Arizona Department of Public Safety.

APPLICATION PROCEDURE:

To view and download application, please go to: www.owens-whitney.org.

A copy of the application will also be available upon email request at: owensschool@owens-whitney.org.

Application will also be available for pickup in the Kindergarten room Monday-Thursday, 7:30 am – 4:30 pm with Lee Gurney.

For questions please call Lee Gurney at (928) 853-6578.